Initial Business Meeting-Thursday, Aug. 18th

Purpose → Informational

1) Medical Info-Jan Summers

3) Dave- cleaning schedule and expectations

4) Staff Manual – highlight some changes

Absences - Substitute System – Lori

Create a complete Substitute Teacher Folder

Attendance – pre-arranged absence –Stacy

Building Security

Cell Phones-update

Discipline- PBS Bully-Proofing Lessons and WAGS intro, Classroom Pairings

Duty Roster

Evaluations-SB 191

Negotiated Agreement, Schedule using rubric

Field Trip and Master Calendar – Lori

Food Services – new fees

Library – scheduling laptops, TL schedule, check-out, Library hours

Petty Cash

RTI – handbooks & schedule

School Emergency – Lockout, Lockdown, Evacuate, & Shelter

District Policies –

Child Abuse Reporting

Notification about arrests/charges

Employee Policy

Facebook wiki, blogs & social network guidelines, Election year reminder

Code of Conduct Meetings

Professional Responsibility

Sign-off on Manual read

**BREAK**

5) Calendars, Schedules, etc.

6) Staff Committees – Sign-up (See Calendar)

7)) Schedule Code of Conduct Meeting

8) Review Progress of “Unified Improvement Plan” **Transitioning from last year**

9) CSAP Results – AYP

\*\*\*\*I would like to meet for about ½ hour to discuss classroom/master schedules and goals toward UIP with the following groups (If the time is not convenient, set up an alternative time):

**Aug. 18th 1:00 pm K-2** Teachers meet with Christy

**Aug. 18th 2:00 pm 3-4** Teachers meet with Christy

**Aug. 18th 3:00 pm 5-6** Teachers meet with Christy

**Aug 19th 12:00 pm** Specials Teachers

**Aug 19th-1:00 pm** SPED Teachers meet with Christy